



Heritage Winooski Mill Museum
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Spring Internship 2024

The Heritage Winooski Mill Museum is seeking an enthusiastic intern for Spring Semester 2024 to help with the development of our new Child Labor exhibit. The intern will work with staff to create surveys and conduct interviews with community members about first job experiences. The intern will also gain exposure to a wide array of museum activities such as exhibit planning, curriculum development, and outreach programming. Responsibilities will include supporting museum staff with a variety of tasks such as assisting with educational workshops and promoting special events. The intern will be expected to write at least one article about their experience or a topic based on their research.

The position will include working onsite at the Heritage Winooski Mill Museum (accessible by public transport) as well as independent work completed virtually.

Students with strong writing skills who can demonstrate an interest in any (or some) of the following are encouraged to apply: museums, history, community work, social justice, journalism. Other qualifications include: attention to detail, willingness to take on new challenges, excellent interpersonal and organizational skills, ability to work independently and successfully with little supervision, reliable, and punctual.

The internship will last about 12 weeks beginning in late January and ending the first week in May. Candidates must be able to work an average of 10 hours per week for a total of 120 work hours over the course of the internship. Candidates must have availability to participate in occasional weekend and evening events. A stipend of \$1,800 is available upon completion of this internship.

To apply: Please submit a resume and letter of interest to info@themillmuseum.org by January 3rd, 2024 that best showcases your qualifications for this position. Include links to samples of your writing. Strong candidates will be contacted for interviews.